



Patrician College of Arts and Science

Approved by the Govt. of Tamilnadu. (G.O. No. 168) • Affiliated to the University of Madras

Canal Bank Road, Gandhi Nagar (Opp. to Kotturpuram Railway Station) Adyar, Chennai 600 020.
☎ +91-044-24401362, 24426913 Telefax : 24401362 E-Mail : patriciancol@hathway.com

Ref. :

Date :

19.09.2006

To
Ms. Mashiya Afroze,
Old No.16, New No.33,
Muniappa Street,
Kondithope,
Chennai-79.

Dear Ms. Mashiya Afroze,

With reference to the interview, you are hereby informed that you have been appointed as a "Lecturer in Department of Computer Science" in this Institution with effect from 22.09.2006, on the terms and conditions given below:

1. You will draw the following scale of pay Basic – Rs.4400, DA –Rs.1075, HRA – Rs.400, CCA – Rs.125. **Gross Salary Rs.6,000.00**
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till the end of this academic year. Your service is terminable with one month's notice or one month's salary in lieu of such notice on either side.
4. You are expected to submit all your original certificates on receiving the appointment order.
5. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro.K.M.Thomas
Correspondent

Correspondent

PATRICIAN COLLEGE OF ARTS AND SCIENCE
Gandhi Nagar, Adyar,
Chennai-600 020. Ph. No.

19/09/06

J. Gnanapushpani

Dr. J. GNANAPUSHPANI,
M.A., M.PHIL, PH.D.,
PRINCIPAL
PATRICIAN COLLEGE OF ARTS AND SCIENCE
GANDHI NAGAR, ADYAR,
CHENNAI - 600 020 PH: 24401362

Patrician College of Arts and Science

Approved by the Govt. of Tamilnadu (G.O.No. 168) Affiliated to the University of Madras

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020 (Opp. Kotturpuram Rly Station)

Phone +91 - 044 - 24401362, 24426913 Telefax +91 - 044 - 24401362

E-mail: director@patriciancollege.com / principal@patriciancollege.com

Website : <http://www.patriciancollege.com>

26 11 2010 Date

To
Mrs. Ajitha Purnima,
45, 3rd Main Road,
Hanthan Enclave, CTO Colony,
West Tambaram, Chennai - 45.

Dear Mrs. Ajitha Purnima,

With reference to the interview, you are hereby informed that you have been appointed as "Lecturer in Computer Science" in this Institution, with effect from 01.12.2010, on the terms and conditions given below:

1. You will draw a monthly salary of Rs 14,300 /- p m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 30.04.2011. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory.
5. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
6. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
7. You are expected to submit all your original certificates on receiving the appointment order.
8. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro. S. Arockiaraj

Bro. S. Arockiaraj
Correspondent

Received and accepted

Ajitha Purnima
26.11.10



Patrician College of Arts and Science

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E-mail : director@patriciancollege.com, principal@patriciancollege.com
Website : <http://www.patriciancollege.com>

20.07.2012

To
Mrs.J.Annies Mary Jeyaseeli,
Sai Darshan Flats, Old No.22, New No.48,
Kasthuribai Nagar, 2nd Main Road,
Adyar, Chennai – 20.

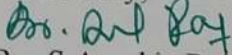
Dear Mrs.J.Annies Mary Jeyaseeli,

With reference to the interview, you are hereby informed that you have been appointed as “Lecturer in Computer Science” on leave vacancy, in this Institution, with effect from 23.07.2012, on the terms and conditions given below:

1. You will draw a Consolidated Salary of Rs.15,000 /- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be till 30.11.2012, it may be extended depending on the vacancy and your performance.
4. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
5. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
6. You are expected to submit all your original certificates on receiving the appointment order.
7. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,


Bro.S.Arockia Raj
Correspondent

Correspondent / Secretary
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Gandhi Nagar, Adyar,
Chennai -600 020.



Patrician College of Arts and Science

Approved by the Govt. of Tamil Nadu, D.O. No. 100. • Affiliated to the University of Madras
Local Bus Stand, Gandhi Nagar, Adyar, Chennai - 20. Ph: 4402362, 4405410, 4410911, 4417121

17.06.2003

Date:

Ref:

To
Mrs. B Ananda Priya
9, 4th Street Parameswari Nagar
Adyar
Chennai 600 020

Dear Madam,

With reference to the interview, you are hereby informed that you have been appointed as a "COMPUTER SCIENCE LECTURER" in this Institution with effect from 17.06.2003, on the terms and conditions given below.

1. You will draw a consolidated salary of Rs. 5500/- per month.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. You will be on probation for a period of one year. Your service is terminable with one month's notice or one month's salary in lieu of such notice on either side.
4. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro. Damien
Bro. Damien
Correspondent

PATRICIAN

Chennai - 600 020



Patrician College of Arts and Science

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Canal Bank Road, Gandhi Nagar (Opp. to Kotturpuram Railway Station) Adyar, Chennai 600 020.
☎ +91-044-24401362, 24426913 Telefax : 24401362 E.Mail : patriciancol@hathway.com

Ref. :

17.05.2007

To
Mrs. Frizilin.R,
21, Mannady Street,
Villivakkam,
Chennai - 49.

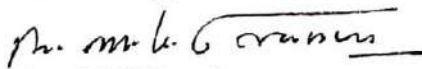
Dear Mrs. Frizilin.R,

With reference to the interview, you are hereby informed that you have been appointed as a "Lecturer in Department of Computer Science" in this Institution with effect from 11.06.2007, on the terms and conditions given below:

1. Your Salary Scale will be 6500 - 200 - 10500. The breakup is Basic - Rs.6500, DA -Rs.2275, HRA - Rs.700, CCA - Rs.300, Gross Salary Rs.9,775.00.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till the end of this academic year. Your service is terminable with one month's notice or one month's salary in lieu of such notice on either side.
4. You are expected to submit all your original certificates on receiving the appointment order.
5. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

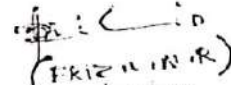
Yours truly,



Bro.M.K.Francis
Correspondent

Correspondent
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Gandhi Nagar, Adyar,
Chennai-600 020. Ph. No: _____

Received & Accepted the order


(FRIZILIN.R)
17/05/07



Dr. J. GNANAPUSHPAM,
M.A., M.Phil., Ph.D.,
PRINCIPAL
PATRICIAN COLLEGE OF ARTS AND SCIENCE
GANDHI NAGAR, ADYAR,
CHENNAI - 600 020 PH 24401362



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E-mail : director@patriciancollege.com, principal@patriciancollege.com
Website : http://www.patriciancollege.com

04.05.2016

To
Mrs.G.Jaculine Priya,
Flat No.4B, Kottur Terrace,
Lock Street, Kotturpuram, Chennai – 600 085.

Dear Mrs.G.Jaculine Priya,

With reference to the interview, you are hereby informed that you have been appointed as “Asst. Professor in Department of Computer Science” in this Institution. You have to join duty on or before 08.06.2016, on the terms and conditions given below:

1. You will draw a Gross Salary of Rs.19,769/- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 30.04.2017. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory.
5. In the interest of student's welfare, during the academic year you cannot resign the job. In case of resignation, the letter will be accepted with three month's notice or three month's salary to be paid by you in lieu of notice period.
6. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
7. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
8. You are expected to submit all your original certificates on receiving the appointment order.
9. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro. Dr. S. Arockia Raj
Correspondent

Correspondent / Secretary
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Gandhi Nagar, Adyar,
Chennai - 600 020.

Received & Accepted
g. jaculine Priya
04/05/2016



Patrician College of Arts and Science

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Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020. (Opp. Kotturpuram Rly Station)

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E-mail : director@patriciancollege.com, principal@patriciancollege.com

Website : <http://www.patriciancollege.com>

30.05.2008

Ref : To
Mr.S.John Vaseekaran,
310, T.V.S Avenue,
Anna Nagar West (Ext.),
Chennai - 600 101.

Dear Mr.S.John Vaseekaran,

With reference to the interview, you are hereby informed that you have been appointed as "Lecturer in Department of Computer Science" in this Institution with effect from 09.06.2008, on the terms and conditions given below:

1. You will draw a consolidated salary of Rs.10,750/- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary for one year. Your service will be confirmed only if your services are found satisfactory. Your service is terminable with one month's notice or one month's salary in lieu of such notice on either side.
4. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
5. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
6. You are expected to submit all your original certificates on receiving the appointment order.
7. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro.M.K.Francis
Correspondent

Received and Accepted

Dr. J. GNANAPUSHPAM.
M.A., M.Phil., Ph.D.,
PRINCIPAL
PATRICIAN COLLEGE OF ARTS AND SCIENCE
GANDHI NAGAR, ADYAR,
CHENNAI - 600 020 PH 24401362

30/5/08



Patrician College of Arts and Science

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E-mail : director@patriciancollege.com, principal@patriciancollege.com
Website : <http://www.patriciancollege.com>

16.05.2011

To
Mrs. Josephine Shanthi,
25/6, Ceedeys Quadra Apts
Ranganathan Street
Ganesh Nagar
Velachery
Chennai 600 042

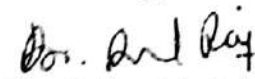
Dear Mrs. Josephine Shanthi,

With reference to the interview, you are hereby informed that you have been appointed as "Lecturer in Department of Computer Science" for Shift II in this Institution, with effect from 08.06.2011, on the terms and conditions given below:

1. You will draw a Consolidated Salary of Rs.15,000 /- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 30.04.2012. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory.
5. In the interest of student's welfare during the academic year i.e., from 1st June to 30th April, you cannot resign the job. Resignation letter will be accepted by 31st of March with one month's notice or one month's salary to be paid by you in lieu of notice period.
6. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
7. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
8. You are expected to submit all your original certificates on receiving the appointment order.
9. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,


Bro. S. Arockia Raj
Correspondent



Correspondent / Secretary

PATRICIAN COLLEGE OF ARTS AND SCIENCE



Patrician College of Arts and Science

A Christian Minority Institution

A Sister Institute of St. Michael's Academy and St. Patrick's A.I. Hr Sec School

Approved by the Govt. Of Tamilnadu (G.O. No 168) & Affiliated to the University of Madras
Accredited 'A' Grade by NAAC

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.

Phone: +91-044-24401362, 24426913

Email : director@patriciancollege.ac.in, principal@patriciancollege.ac.in

Website: www.patriciancollege.ac.in

CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 15th day of May, 2018 (Two Thousand and eighteen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the **Director of Patrician College of Arts and Science**, on the one party and **Mr.Kumar J, S/O. Mr.P.C.Jayaraman**, resident of Plot No.67, Door No.2/237, S.Kolathur Main Road, Viduthalai Nagar, Chennai - 600 129, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a **Assistant Professor in Department of Computer Science** of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages **Mr.Kumar J** to serve as a **Assistant Professor** on probation w.e.f. 01/06/2018 to 31/05/2019 to perform duties.
2. Your employment is from the 1st of June 2018 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.



Patrician College of Arts and Science

Approved by the Govt. Of Tamilnadu (G.O. No. 168) & Affiliated to the University of Madras.
Accredited 'A' Grade by NAAC

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.
Phone : +91-044-2440 1362, 24426913 Telefax : +91-044-24401362
E-mail : director@patriciancollege.org, principal@patriciancollege.org
Website : http://www.patriciancollege.org

CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 16th day of May, 2017 (Two Thousand and seventeen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the **Director of Patrician College of Arts and Science**, on the one party and **Mrs.Pushpalatha.L, W/O. Mr.S.Muthu Kumar**, resident of 15, Jeeva Salai, Periyar Nagar, Alwar Thirunagar, Chennai – 600 087, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a **Assistant Professor in Computer Science Department (Shift II)** of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages **Mrs.Pushpalatha.L** to serve as a **Assistant Professor** on probation w.e.f. 01/07/2017 to 30/06/2018 to perform duties.
2. Your employment is from the 1st of July 2017 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.

DIRECTOR
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.
Ph: 2442 6910, 2440 1362.



Patrician College of Arts and Science

Approved by the Govt. of Tamil Nadu (G.O.No. 168) Affiliated to the University of Madras
Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020. (Opp. Kotturpuram Fly Station)
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E-mail : director@patriciancollege.com / principal@patriciancollege.com
Website : http://www.patriciancollege.com

The University of Madras

Date _____

31.03.2010

To
Ms.K.Sangeetha,
666, RMI Nagar, Pudupattinam,
Kalpakkam - 603 102.

Dear Ms.K.Sangeetha,

With reference to the interview, you are hereby informed that you have been appointed as "Lecturer in Computer Science" in this Institution with effect from 01.06.2010, on the terms and conditions given below:

1. You will draw a Monthly Salary of Rs.15,100/- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 31.05.2011. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory. Your service is terminable with one month's notice or one month's salary in lieu of such notice on either side.
5. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
6. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
7. You are expected to submit all your original certificates on receiving the appointment order.
8. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

M. M. K. Francis
Bro.M.K.Francis
Correspondent

*Received & accepted
6/3/2010*

J. J. [Signature]

Correspondent
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Canal Bank Road, Gandhi Nagar, Adyar,
Chennai - 600 020

DR. J. GNANAPRISHPAM
M.A., M.Phil., Ph.D.
PROVINCIAL
EXAMINER IN ARTS AND SCIENCE



Patrician College of Arts and Science

Approved by the Govt. of Tamilnadu (G.O. No. 168) Affiliated to the University of Madras.

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020. (Opp. Kotturpuram Rly. Station)
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E-mail : director@patriciancollege.com, principal@patriciancollege.com
Website : http://www.patriciancollege.com

17.04.2008

Date :

Ref : To
Mrs. B. Subbulakshmi,
12-B, Purushotham Flats, 1st Floor, Flat - C,
Jai Nagar 1st Street, Arumbakkam,
Chennai - 600 106.

Dear Mrs. B. Subbulakshmi,

With reference to the interview, you are hereby informed that you have been appointed as a "Lecturer in Department of Computer Science" in this Institution with effect from 15.06.2008, on the terms and conditions given below:

1. Your Salary Scale will be 6500 - 200 - 10500. The breakup is Basic - Rs.6700, DA - Rs.3350, HRA - Rs.700, CCA - Rs.300, RA - Rs.200, Gross Salary Rs.11,250.00.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till the end of the academic year. Your service is terminable with one month's notice or one month's salary in lieu of such notice on either side.
4. You are expected to submit all your original certificates on receiving the appointment order.
5. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro. M.K. Francis
Correspondent

M. M. K. Francis
Correspondent

PATRICIAN COLLEGE OF ARTS AND SCIENCE
Gandhi Nagar, Adyar,
Chennai-600 020. Ph. No. 24401362

Received & Accepted
CB
CB. SUBBULAKSHMI
25/04/08

J. Gnanapeshpam

Dr. J. GNANAPESHAM,
M.A., M.Phil., Ph.D.,
PRINCIPAL
PATRICIAN COLLEGE OF ARTS AND SCIENCE
GANDHI NAGAR, ADYAR,
CHENNAI - 600 020 PH 24401362





Affiliated to the University of Madras

Patrician College of Arts and Science

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E-mail : director@patriciancollege.com, principal@patriciancollege.com

Website : <http://www.patriciancollege.com>

15.05.2009

Date :

Ref. :

To
Mrs.M.H.Thasin Fouzia,
1, Seethapattabi Nagar,
Ayyapakkam, Ambattur,
Chennai - 77.

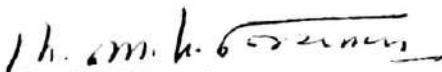
Dear Mrs.M.H.Thasin Fouzia,

With reference to the interview, you are hereby informed that you have been appointed as "Lecturer in Department of Computer Science" in this Institution with effect from 08.06.2009, on the terms and conditions given below:


1. You will draw a consolidated salary of Rs.11,000 /- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 30.04.2010. You have to apply to the administrative office on or before this date for the extension of service.
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8. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,



Bro.M.K.Francis
Correspondent

Received
&
Accepted

15/5/09


DR. J. GNANAPUSHPAM,
M.A., M.Phil., Ph.D.,
PRINCIPAL
PATRICIAN COLLEGE OF ARTS AND SCIENCE,
CANAL BANK ROAD, ADYAR,
CHENNAI - 600 020. TEL: 24401362





Patrician College of Arts and Science

Approved by the Govt. of Tamilnadu (G.O.No. 168) Affiliated to the University of Madras

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020. (Opp. Kotturpuram Rly. Station)
Phone : +91 - 044 - 24401362, 24426913 Telefax : +91 - 044 - 24401362
E-mail : director@patriciancollege.com / principal@patriciancollege.com
Website : http://www.patriciancollege.com

29.04.2010

Date :

Ref. : To
Mrs. Sri Vaishnavi K.R.
4, Boopathy Nagar,
Anna Street, Sholinganallur,
Chennai - 119.

Dear Mrs. Sri Vaishnavi,

With reference to the interview, you are hereby informed that you have been appointed as "Lecturer in Computer Science" in this Institution with effect from 01.06.2010, on the terms and conditions given below:

1. You will draw a Monthly Salary of Rs. 14,500/- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 30.04.2011. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory. Your service is terminable with one month's notice or one month's salary in lieu of such notice on either side.
5. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
6. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
7. You are expected to submit all your original certificates on receiving the appointment order.
8. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro. Arockiaraj

Bro. Arockiaraj
Correspondent

Correspondent

PATRICIAN COLLEGE OF ARTS AND SCIENCE
Gandhi Nagar, Adyar,
Chennai-600 020. Ph. No: 24401362

Received and Accepted

U. Vaishnavi
5/5/10